

## Michigan Surgical Center Job Description

**Position:** Registered Nurse, Pre-operative Care

**Status:** Hourly x Salaried\_\_ Exempt\_\_ Non-exempt x

**Reports to:** Charge Nurse

**Purpose:** The Registered Nurse provides professional nursing services for the care and treatment of patients. The Registered Nurse assesses, plans, implements, and evaluates individual patient care according to policies, procedures, and standards of care. Accepts responsibility for the supervision and direction of co-workers in the implementation of the nursing care plan. Will be required to work in other areas, especially PACU. Performs other duties as assigned.

### Functions:

All functions are essential unless otherwise noted.

- A. Assesses patient.
- B. Develops a plan of care based upon the assessment of the patient.
- C. Implements plan of care.
- D. Evaluates patient's response to care and updates care plan.
- E. Documents assessment, plan, all care administered, and patient's response in the medical record.
- F. Delegates and directs specifics of care plan to other health care workers.
- G. Engages in patient/family teaching, as appropriate.
- H. Reports pertinent data of patient's condition to physician, supervisor, and other medical personnel, as appropriate.
- I. Acts as liaison between members of the health care team, patient and patient's family.
- J. Assumes preceptor role for new employees.
- K. Administers medications, performs diagnostic procedures and treatments in line with Center policies and procedures.
- L. Maintains equipment, supplies and environmental safety.
- M. Participates in Performance Improvement activities.
- N. Maintains knowledge of current trends in nursing.
- O. Maintains professional standards by participating in in-services, committees, etc. Assists in developing Center policies and procedures.
- P. Performs additional duties as assigned.

**Working Conditions:**

- A. Potential for exposure to blood borne pathogens and other infectious diseases.
- B. Extensive walking, standing, lifting, pulling, and pushing associated with patient care.
- C. Potential for chemical exposure.
- D. Unpredictable mealtimes; breaks are scheduled around patient needs.

**Qualifications:**

- A. Current Michigan license to practice as a Registered Nurse.
- B. Clinical knowledge and analytical abilities necessary to formulate effective nursing care plans, with specialized knowledge of the preoperative phase.
- C. Interpersonal skills to effectively and appropriately communicate with patients, families, physicians, office staffs and co-workers.
- D. Able to demonstrate the knowledge and skill necessary to provide care based on physical, psychosocial, educational, safety and related criteria, appropriate to the age of the patients cared for, which range from infants to the elderly.
- E. ACLS required. PALS recommended.

**Date:** April 1998  
**Date reviewed:** April 2000  
**Date reviewed:** April 2002  
**Date revised:** April 2004  
**Date reviewed:** April 2006  
**Date reviewed:** April 2008  
**Date revised:** May 2010  
**Date to be reviewed:** April 2012

This description is intended to indicate the kinds of activities and levels of work difficulty required for positions with this title and should not be construed as declaring the specific duties and responsibilities of any particular position. The duties described should not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

## Michigan Surgical Center Job Description

**Position:** Registered Nurse, PACU

**Status:** Hourly x Salaried\_\_ Exempt\_\_ Non-exempt x

**Reports to:** Charge Nurse

**Purpose:** The Registered Nurse provides professional nursing services for the care and treatment of patients. The Registered Nurse assesses, plans, implements, and evaluates individual patient care according to policies, procedures, and standards of care. Accepts responsibility for the supervision and direction of co-workers in the implementation of the nursing care plan. Will be required to work in other areas, especially Pre-operative Care. Performs other duties as assigned.

### Functions:

All functions are essential unless otherwise noted.

- A. Assesses patient condition and initiates appropriate nursing and/or medical care in accordance with established guidelines.
- B. Develops a plan of care based upon the assessment of the patient.
- C. Implements plan of care.
- D. Evaluates patient's response to care and updates care plan.
- E. Documents assessment, plan, all care administered, and patient's response in the medical record.
- F. Delegates and directs specifics of care plan to other health care workers.
- G. Engages in patient/family teaching.
- H. Reports pertinent data of patient's condition to physician, supervisor, and other medical personnel, as appropriate.
- I. Acts as liaison between members of the health care team, patient and patient's family.
- J. Assumes preceptor role for new employees.
- K. Administers medications, performs diagnostic procedures and treatments in line with Center policies and procedures.
- L. Maintains equipment, supplies and environmental safety.
- M. Participates in Performance Improvement activities.
- N. Maintains knowledge of current trends in nursing.
- O. Maintains professional standards by participating in in-services, committees, etc. Assists in developing Center policies and procedures.
- P. Performs additional duties as assigned.

**Working Conditions:**

- A. Potential for exposure to blood borne pathogens and other infectious diseases.
- B. Extensive walking, standing, lifting, pulling, and pushing associated with patient care.
- C. Potential for chemical exposure.
- D. Unpredictable mealtimes; breaks are scheduled around patient needs.

**Qualifications:**

- A. Current Michigan license to practice as a Registered Nurse.
- B. Clinical knowledge and analytical abilities necessary to formulate effective nursing care plans, with specialized knowledge of the postoperative phase.
- C. Interpersonal skills to effectively and appropriately communicate with patients, families, physicians, office staffs and co-workers.
- D. Able to demonstrate the knowledge and skill necessary to provide care based on physical, psychosocial, educational, safety and related criteria, appropriate to the age of the patients cared for, which range from infants to the elderly.
- E. ACLS and PALS certification required.

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